


# How to Request Courses in Hokie SPA

1. Go to [Hokie SPA](http://www.hokiespa.vt.edu), log on using your PID and password. ([www.hokiespa.vt.edu](http://www.hokiespa.vt.edu))
2. Click **Hokie Spa** Tab



3. Click **Registration and Schedule**

 **Registration and Schedule**  
Course Request; Look Up Classes; Add or drop classes; Display your class schedule.

4. Click **Drop/Add Classes**

Registration Links		
You have met all the requirements for registration. You should be able to register for classes.		
Term	Process	Registration Type
Fall Semester 2010	<a href="#">Timetable of Classes</a>	View Courses
	<a href="#">Course Request Results</a>	View Results
	<a href="#">Drop/Add</a>	Drop Courses
	<a href="#">Drop/Add</a>	Add Courses

5. Add Class Worksheet by entering the Course Reference Number (CRN).

Click **Submit Changes**.

**CRNs** (Fill boxes from left to right)

<input type="text" value="97326"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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